

Stage Management - Lesson 1

Rehearsal Report Activity

The goal of this activity is to create a rehearsal report from the information below. You should create a template for the report (see the given examples if you need help [Example 1](#), [Example 2](#)), and put the appropriate information in the appropriate location on the report (be aware that some notes may need to be in more than one section). Please note that all furniture (and anything that isn't a wall, door, or floor) is considered a prop.

General Information:

Your rehearsal report is for a show called Stage Managers are the Best. Your rehearsal on Friday, October 2nd was for blocking pages 56-68, running Act 1, and then notes from the director about the run. The run time for Act 1 was 26 minutes and 32 seconds. You rehearsed from 6 p.m. until 10:20 p.m.. No one was absent, but Brian Swanson was 5 minutes late to his call. Your next rehearsal is on Saturday, October 3rd from 1 p.m. to 6 p.m., and you will review the blocking of pages 56-68, then run those pages, and then move on to blocking pgs. 69-80.

Use the following department headings in your report:

SCENERY, PROPS, COSTUMES, HAIR AND MAKEUP, LIGHTING, SOUND, FACILITIES, AND PERSONNEL/ACCIDENTS/OTHER.

Use the following notes and place them in the appropriate department section(s):

- [Rehearsal Notes](#)

When you are done make a PDF copy of the report to hand in.

Grading will be based on neatness, correct information, and how easy it is to find information